

CMHA
ONTARIO DIVISION

2001 / 2002 ANNUAL REPORT

50 Years of Leading Innovation in Community Mental Health

50



**CANADIAN MENTAL
 HEALTH ASSOCIATION**
 L'ASSOCIATION CANADIENNE
 POUR LA SANTÉ MENTALE
 Ontario Division/Division de l'Ontario



MESSAGE FROM THE PRESIDENT & CEO



JUNE RICKARD
PRESIDENT,
BOARD OF DIRECTORS



BARBARA EVERETT, PHD
CHIEF EXECUTIVE
OFFICER

Fifty years ago, when the Canadian Mental Health Association, Ontario Division was incorporated, a diagnosis of mental illness meant abandoning hope. People were often removed from their communities and hospitalized for years. From its inception, CMHA, Ontario Division sought to create hope.

In the 1970s, CMHA, Ontario Division took a leadership role in developing community-based services by submitting a proposal to the government that led to the establishment of the Adult Community Mental Health Program. This Ministry of Health program was designed to fund community mental health services such as housing, case management and employment programs. Today, there are hundreds of community mental health programs across the province of Ontario, including 33 CMHA branches providing help every day so that people with mental illness can live and work in their own communities.

Today, people with mental health problems know that, with treatment and support, they can recover. A journey of recovery begins with knowledge. CMHA, Ontario Division has a mandate for knowledge transfer, which means the dissemination of accurate, timely and credible information about mental health and mental illness through the magic of the world wide web, as well as through more time-honoured methods such as library materials, educational pamphlets and mental wellness toolkits. In its visioning work, the Ontario Division Board of Directors realized that knowledge is power and that information about recovery is critically important, firstly in helping individuals and families through their own

journey, and secondly, in ensuring that Ontario communities are well informed about mental illness so that they can create welcoming environments that celebrate everyone's contribution. Visitors to the Ontario Division website will see a new section on recovery that will continue to expand in the future.

Consistent with our focus on community inclusiveness, CMHA, Ontario Division considers work central to full participation in community life. Together with the Ministry of Citizenship and the Global Business and Economic Roundtable on Addiction and Mental Health, the Mental Health Works Project was established to help employers and employees better respond to mental health problems when they arise in the workplace.

The board of directors of CMHA, Ontario Division renewed its commitment to excellence in governance in the past year. A new committee structure was instituted focusing on fiduciary responsibilities. Some of the new committees include Governance, which evaluates the board's own work, and the Business Plan Monitoring Group, which oversees the operationalization of the board's 2005 Business Plan. Through these new groups and other committees such as Nominations and Recruitment and Finance and Audit, the board assures itself that it is fulfilling its leadership role by making certain that its vision for the Association is implemented. The board also struck its first reference group focused on child and youth mental health issues. The work of the group is to utilize members' expertise to build a special section on CMHA, Ontario Division's website dedicated exclusively to child and youth concerns.

CMHA, as an association, is a form of community itself. Through three forums each year, CMHA branches come together with the provincial office to share problems, create policy and determine actions, as the Association continues to advocate for a strong, sustainable community mental health sector. In the past year, the Branch Forum has been the site of lively dialogue, as plans to restructure the mental health system in Ontario unfold, while, at the same time, funding for the sector remains at the same level it has been for over a decade.

CMHA volunteers are taking the "mental health matters" message to local opinion leaders and to their Members of Provincial Parliament. Local CMHA branches help people every single day but, without adequate funding, vital community mental health services will soon be in jeopardy.

This past year has seen renewed efforts by the three levels of our organization to clearly identify our respective roles through formal agreements. Considered a monumental task a short time ago, this initiative is now well underway and will be finalized within the year ahead. This achievement can only serve to strengthen the capacity of the Association to serve people better across this province and across this country.

It is with pride that we look back on 50 years of leading innovation in community mental health and it is with optimism that we look to the years ahead.

Respectfully submitted,

JUNE RICKARD
PRESIDENT
BOARD OF DIRECTORS

BARBARA EVERETT, PhD
CHIEF EXECUTIVE OFFICER

INSIDE



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THE KNOWLEDGE CENTRE

In the new millennium, knowledge is power. Everyone in Ontario with an interest in the mental health system benefits when credible information on mental health, mental illness, and policy is readily available. The official name for CMHA, Ontario Division's present work is "knowledge transfer," meaning that we translate complicated research papers, official reports, government policy and legislation into accessible language. The new name for the former "Information Centre" reflects our commitment to expanding our reach in information dissemination. In order to make knowledge as widely available as possible, we have embraced the revolutionary power of the Internet as the most effective way to ensure access to high quality information across the province.

Our website serves the needs of a number of audiences; consumers, families, mental health professionals, government policy makers and the general public.

This year there were two key activities. The first was the redesign of the website so that it is easier to use and more flexible. The second focus was on developing content focused on Board-directed themes.

Another role of the Knowledge Centre is to disseminate research findings. Our website hosts the



Community Mental Health Evaluation Initiative (CMHEL), led by the Centre for Addiction and Mental Health and composed of seven evaluation studies located throughout the province, including CMHA, Ottawa Branch. Preliminary results show that community-based intensive case management and assertive community treatment teams are cost effective and significantly reduce the need for inpatient stays for the seriously mentally ill. Findings such as these are building a credible body of evidence demonstrating that investment in community mental health services is paying off.

MENTAL HEALTH WORKS

The World Health Organization predicts that in developed countries, depression and heart disease will be the two leading causes of workdays lost due to disability in 2020.

Among the major categories of long-term disability in Canada, psychiatric claims – primarily for depression – have been growing at the fastest rate.

Mental health problems annually cost Canada's economy over \$21 billion due to lost productivity.

These alarming trends indicate that there is growing need for Canadian workplaces to address mental health issues and the impact that mental illness has on their employees and on their bottom line. CMHA, Ontario Division is working with government and industry leaders concerned with this issue to develop innovative strategies that will help the business community and employees meet the mental health challenges of the 21st century workplace.

Mental Health Works, launched in October 2001, is a unique partnership project involving

CMHA, Ontario Division, the Global Business and Economic Roundtable on Addiction and Mental Health, and the Ministry of Citizenship. CMHA, Ontario Division is working closely with a number of organizations to develop and pilot tools and resources to help managers and employees deal more effectively with the issue of mental health in the workplace.

Through the development of a website devoted to this area, CMHA, Ontario Division will provide businesses, employees and other key stakeholders with access to important information. This year, additional funding for the project was received from Human Resources Development Canada to develop and launch the site in January 2003. It will feature resources developed for the Mental Health Works project and provide access to information about mental health and work from across Canada and around the world.

CONFERENCES

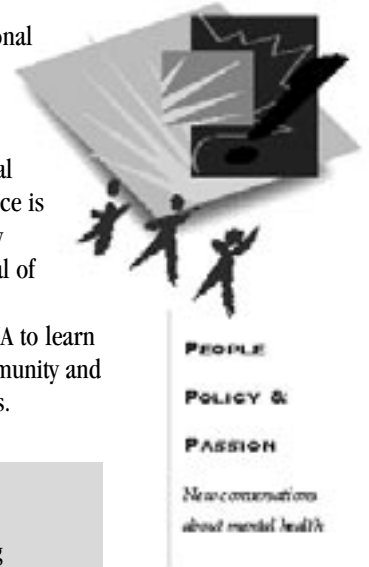
Networking among people working in the mental health field is essential.

Reclaiming Our Roots, a conference co-sponsored by CMHA, Ontario Division and the Centre for Addiction and Mental Health, was held in October 2001. The conference attracted more than 300 participants including researchers, front-line service providers, consumers, families and volunteers who came to hear experts speak on a range of topics including



spirituality, early intervention, organizational excellence and children and youth.

In November 2002, CMHA, Ontario Division will jointly sponsor a conference in Ottawa with CMHA, National and CMHA, Ottawa Branch. The conference is entitled "People, Policy and Passion: New Conversations in Mental Health". The goal of this year's conference is to create new conversations and opportunities for CMHA to learn about, and work with, others in the community and the government to achieve common goals.



TALKING ABOUT MENTAL ILLNESS

Talking About Mental Illness is a partnership project between Canadian Mental Health Association, Ontario Division, the Centre for Addiction and Mental Health and the Mood

Disorders Association of Ontario. Talking About Mental Illness is an awareness program geared to secondary schools and has proven to be effective in bringing about

positive change in young people's knowledge about mental illness, and in reducing the stigma that surrounds mental illness.

MENTAL ILLNESS AWARENESS WEEK



Anyone who has experienced winter in Canada can attest to feeling a little down when the days get shorter and the snow piles up outside the door, but, when

should you be concerned that your blues might be something more? Is there anything that you can do

when the winter blues become depression?

Accompanying the launch of CMHA, National's new information package on Seasonal Affective Disorder (SAD), CMHA, Ontario Division organized an information booth at BCE Place in Toronto to educate the public about SAD – its prevalence, symptoms and appropriate methods of treatment. The event took place on World Mental Health Day, during Mental Illness Awareness Week 2001.

PUBLIC SERVICE AWARD

On Thursday, February 14, 2002, CMHA, Ontario Division was honoured to accept the Public Service Award from the Ontario Psychological Association (OPA) at their 55th Annual Convention at the Toronto Marriott Eaton Centre Hotel.

The award is given for projects and initiatives that reach out to the community, offering information about psychological services and the role psychology can play in everyday life.



Barbara Everett, CEO and Karen Wilkinson, Manager, Marketing & Communications receive the Public Service Award.



2001 ACHIEVEMENT AWARDS

CMHA's Achievement Awards Program, now in its second year, gives CMHA, Ontario Division and branches the opportunity to recognize volunteers, consumers, staff and organizations who make special contributions to the important work of enhancing mental health for the people of Ontario. Each of the 2001 award recipients from the following six categories exemplifies the spirit of CMHA.



Janemar Cline, Past President, Board of Directors gives the Work and Well Being Award to Everett Bigelow of Ev's Vending.

CONSUMER PARTICIPATION AWARD
Eileen Dawe, CMHA,
Metro Toronto Branch

OUTSTANDING STAFF AWARD
Sandy Milakovic, CMHA,
Peel Region Branch

**OUTSTANDING VOLUNTEER
SERVICE AWARD**
Joan Morris, CMHA,
Barrie-Simcoe Branch

WORK AND WELL BEING AWARD
Everett Bigelow, Ev's Vending

SPECIAL RECOGNITION AWARD
John Grady, CMHA,
S.D.&G./ Prescott-Russel Branch

MEDIA AWARD
The Hamilton Spectator

SPECIAL MENTION
Bob Dineen, Dominion
Warehousing & Distribution
Services Ltd.

CMHA, ONTARIO DIVISION'S CANDY DISPENSING PROGRAM

Established in 1978 this program centers on placing vending machines in truck terminals, factories, staff reception areas, lunchrooms and shopping malls. This program has raised over \$2.5 million to support CMHA branch programs and services in the community.



"Our office has two dispensers on each floor. I believe our staff will set a record for eating the most candy ever through this program! It's a fun way to support a worthwhile cause."

**OREN ROSEN,
MARKETLINK SOLUTIONS**

IN THE COMMUNITY

Over the past year, CMHA, Ontario Division participated in a number of corporate health fairs, offering valuable resources and information to employees about mental health and mental illness, including the early warning signs and symptoms of stress.



The Emerging Into Light symbol and theme speaks to the public about recovery and resilience. People who care about mental illness and health are united behind a symbol that says our struggle is important, far from over and needs to be publicly recognized.

MOLSON INDY BIKE CHALLENGE

CMHA, Ontario Division was proud to have participated in the Molson Indy Bike Challenge for the 6th consecutive year. Sponsored by the Molson Indy Festival Foundation, over 150 teams and more than 1300 participants obtained pledges to race and raise money for various charities, including CMHA.

PARTICIPATING TEAMS:

- Bradson Technology Professionals
- CNC Global
- Fasken Martineau DuMoulin
- Spadina Bus
- Cassels Brock & Blackwell
- MarketLink Solutions
- BRAINHUNTER.com
- Smith Lyons
- Osler, Hoskin & Harcourt
- Miller Thomson
- Gowlings Lafleur Henderson
- Meighen Demers
- Davies Ward Phillips & Vineberg
- Goodmans
- Fraser Milner Casgrain



*Left: Team Cassels Brock & Blackwell
Below: Team CNC Global*



Thanks to you everyone who participated last year and helped raise over \$25,000!

CMHA SUPPORTERS

CMHA, Ontario Division would like to thank each and every individual across the province who has helped support our many programs and initiatives.

CORPORATE SUPPORTERS

- Dominion Warehousing & Distribution Services Ltd.
- Eli Lilly and Company
- Johnson Inc.
- Novartis
- Ontario Ministry of Correctional Services



June Rickard, President, Board of Directors and Barbara Everett, CEO, receive a cheque from Quarter Century Club/Johnson Inc. for the Glenn Thompson Scholarship Fund. The scholarship, in honour our past Executive Director, is offered to York University students who have a mental illness to help them finance their studies.



AUDITORS REPORT

To the Members of Canadian Mental Health Association - Ontario Division

We have audited the statement of financial position of Canadian Mental Health Association – Ontario Division as at March 31, 2002 and the statements of revenue and expenses, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the Association derives part of its revenue in the form of donations and ticket sales, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Association and we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of expenses over revenue, assets and net assets.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of donations and ticket sales referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2002 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Deloitte & Touche LLP

Chartered Accountants

TORONTO, ONTARIO
MAY 3, 2002

6

STATEMENT OF FINANCIAL POSITION MARCH 31, 2002

	2002	2001
ASSETS		
CURRENT		
Cash and short-term investments (Note 4)	\$ 809,374	\$ 706,989
Accounts receivable	52,900	312,581
Loan receivable	-	15,000
Prepaid expenses	39,212	74,439
	901,486	1,109,009
CAPITAL ASSETS (Note 5)	135,110	119,633
TOTAL ASSETS	\$1,036,596	\$1,228,642
LIABILITIES		
CURRENT		
Accounts payable and accrued charges	\$ 191,837	\$ 204,605
Due to Government of Ontario	1,873	1,598
	193,710	206,203
DEFERRED CONTRIBUTIONS (Note 6)	118,941	250,902
TOTAL LIABILITIES	312,651	457,105
NET ASSETS		
INVESTED IN CAPITAL ASSETS (Note 7)	108,005	78,527
GLENN R. THOMPSON SCHOLARSHIP FUND (Note 8)	10,795	-
INTERNALLY RESTRICTED (Note 9)	465,304	464,428
UNRESTRICTED	139,841	228,582
TOTAL NET ASSETS	723,945	771,537
TOTAL LIABILITIES AND NET ASSETS	\$1,036,596	\$1,228,642

STATEMENT OF REVENUE AND EXPENSES YEAR ENDED MARCH 31, 2002

	2002	2001
REVENUE		
Grants - Government of Ontario	\$ 1,614,016	\$ 1,615,534
Fundraising (Note 10)	129,253	98,473
Bequests	42,947	68,121
Branch Membership Fees	144,500	149,250
Investment Income	2,857	44,051
Special Projects	110,167	-
Other	102,387	78,864
	2,146,127	2,054,293
EXPENSES BY PROGRAM		
Knowledge Centre	1,108,583	1,204,625
Communications and Marketing	306,316	308,010
Management and Support Services	481,022	504,357
Human Resources	158,768	73,518
Special Projects	110,167	-
Amortization of Capital Assets	39,658	40,090
	2,204,514	2,130,600
EXCESS OF EXPENSES OVER REVENUE	\$ (58,387)	\$ (76,307)

APPROVED BY THE BOARD *John Thompson* JOHN THOMPSON, TREASURER

June Rickard JUNE RICKARD, PRESIDENT

**STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED MARCH 31, 2002**

	2002					2001
	Invested in Capital Assets (Note 7)	Glenn R. Thompson Scholarship Fund (Note 8)	Internally Restricted (Note 9)	Unrestricted	Total	Total
BALANCE,						
BEGINNING OF YEAR	\$ 78,527	\$ -	\$ 464,428	\$ 228,582	\$ 771,537	\$ 847,844
EXCESS OF EXPENSES OVER REVENUE	(32,979)	-	876	(26,284)	(58,387)	(76,307)
ENDOWMENT FUNDS RECEIVED	-	10,795	-	-	10,795	-
NET INVESTMENT IN CAPITAL ASSETS	62,457	-	-	(62,457)	-	-
BALANCE, END OF YEAR	\$ 108,005	\$ 10,795	\$ 465,304	\$ 139,841	\$ 723,945	\$ 771,537

1. PURPOSE OF THE ORGANIZATION

CMHA, Ontario Division is a volunteer-based provincial organization, with a mandate to provide leadership in advocacy and service delivery for people with mental disorders and to enhance, maintain and promote the mental health of all individuals and communities in Ontario. The Canadian Mental Health Association – Ontario Division is incorporated under the Corporations Act of Ontario as a not-for-profit organization and is a registered charity under the Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements comprise the accounts of Ontario Division's Provincial office. The results of the Division's branches are not included in these financial statements.

These financial statements have been prepared in accordance with the accounting standards for not-for-profit organizations published by the Canadian Institute of Chartered Accountants, using the deferral method of accounting for contributions.

Revenue recognition

Restricted contributions are recorded as deferred contributions, and taken into revenue in the year in which the related expenses are incurred. Contributions restricted for the purchase of capital assets are deferred and taken into revenue at rates corresponding to the rates used to amortize the related capital assets.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Endowment contributions are recognized as direct increases in net assets.

Restricted interest income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted interest income is recognized as revenue when earned.

**STATEMENT OF CASH FLOWS
YEAR ENDED MARCH 31, 2002**

	2002	2001
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES		
OPERATING		
Excess of expenses over revenue	\$ (58,387)	\$ (76,307)
Items not affecting cash		
Loss on disposal of capital assets	7,322	4,859
Amortization of deferred capital contributions	(14,001)	(13,679)
Amortization of capital assets	39,658	40,090
	(25,408)	(45,037)
Changes in non-cash working capital items		
Accounts receivable	259,681	(208,627)
Loan receivable	15,000	-
Prepaid expenses	35,227	(10,995)
Accounts payable and accrued charges	(12,768)	(124,530)
Due to Government of Ontario	275	(26,727)
Deferred contributions	(117,960)	122,753
	154,047	(293,163)
INVESTING AND FINANCING		
Endowment funds received	10,795	-
Purchase of capital assets	(62,457)	(32,613)
Deferred contributions - capital grants	-	16,522
	(51,662)	(16,091)
NET INCREASE (DECREASE) IN CASH AND SHORT-TERM INVESTMENTS	102,385	(309,254)
CASH AND SHORT-TERM INVESTMENTS, BEGINNING OF YEAR	706,989	1,016,243
CASH AND SHORT-TERM INVESTMENTS, END OF YEAR	\$ 809,374	\$ 706,989

Short-term investments

Short-term investments are recorded at the lower of cost and market value.

Capital assets

Purchased capital assets are recorded at cost. Donated capital assets are recorded at fair value at the date of contribution. Amortization is provided on a declining balance basis at a rate of 30% for computer hardware and software and 20% for office equipment and furniture and fixtures. Leasehold improvements are recorded at cost and amortized on a straight-line basis over the term of the lease.

Overhead costs

Overhead costs, consisting of building occupancy and certain other costs, are allocated to programs based on management's estimate of actual usage of those resources by each program. Those costs, which cannot be readily allocated to individual programs, are classified as management and support services.

Financial instruments

All financial assets and liabilities are recorded at book values, which approximate fair value due to their relatively short term to maturity.

Management estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Actual results could differ from such estimates.

3. POST-EMPLOYMENT BENEFITS

The Association prospectively adopted the new Canadian generally accepted accounting standard for post-employment benefits effective April 1, 2000. The Association accrues its obligations under post-employment benefit plans and the related costs. Previously, amounts were expensed when paid. The Association has adopted the following policies:

The cost of post-employment benefits is actuarially determined using best-estimate assumptions developed by the Association.

The benefit obligation is amortized over the expected duration of the benefit payments, which is 12 years.

At March 31, the Association's accrued benefit obligation relating to post-employment is as follows:

	2002	2001
Accrued benefit obligation	\$ 47,900	\$ 47,900
Unamortized portion of accrued benefit obligation	(43,100)	(45,500)
Amount recorded in accounts payable and accrued liabilities	\$ 4,800	\$ 2,400

The significant actuarial assumptions adopted in estimating the Association's accrued benefit obligation are as follows:

Discount rate	7.0%
Health benefits cost escalation	10.5% in 2001 decreasing by 1% per annum to an ultimate rate of 4.5%

The expense related to post-employment benefits is comprised of:

	2002	2001
Benefit expense as a result of applying new accounting standards	\$ 2,400	\$ 2,400
Payments made by the Association during the year	5,000	5,000
	\$ 7,400	\$ 7,400

4. CASH AND SHORT-TERM INVESTMENTS

Included in cash and short-term investments are marketable securities at a cost of \$495,312 (2001 - \$622,990) (market value \$501,128; 2001 - \$626,908).

5. CAPITAL ASSETS

	2002			2001
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Leasehold improvements	\$ 27,040	\$ 3,004	\$ 24,036	\$ -
Computer hardware	89,933	36,747	53,186	61,482
Computer software	103,344	73,866	29,478	24,450
Office equipment	24,480	10,255	14,225	15,968
Furniture and fixtures	35,976	21,791	14,185	17,733
	\$ 280,773	\$ 145,663	\$ 135,110	\$ 119,633

6. DEFERRED CONTRIBUTIONS

Deferred contributions represent unspent resources externally restricted for specific purposes. Changes in the deferred contribution balance are as follows:

	2002	2001
Deferred contributions, beginning of year	\$ 250,902	\$ 125,306
Add:		
National Office of Canadian Mental Health Association	10,234	-
Mental Health Week	10,750	-
Government of Ontario		
Ministry of Correctional Services	-	20,880
Ministry of Health and Long-Term Care	6,323	-
Ministry of Health and Long-Term Care - Capital grants	-	16,522
Ministry of Citizenship, Culture and Recreation	-	169,000
	278,209	331,708
Less: amount refunded or recognized as revenue during the year	159,268	80,806
Deferred contributions, end of year	\$ 118,941	\$ 250,902

	2002	2001
Comprising:		
National Office of Canadian Mental Health Association	\$ 10,234	\$ -
Mental Health Week	10,750	-
Stapells Fund	-	5,000
Government of Ontario		
Ministry of Correctional Services	2,595	20,880
Ministry of Health and Long-Term Care	9,116	7,270
Ministry of Health and Long-Term Care - Capital grants	27,105	41,106
Ministry of Citizenship, Culture and Recreation	59,141	176,646
	\$ 118,941	\$ 250,902

National Office of Canadian Mental Health Association

The National Office of Canadian Mental Health Association advanced \$28,025 to the Organization during the year to fund its 50% share of costs related to the joint Conference 2002 to be held in November, 2002. Of the amount advanced, \$17,791 had been incurred during the fiscal year.

Mental Health Week

During the year, funds totaling \$10,750 were received from various individuals and corporations of which \$9,850 will be spent during 2002 Mental Health Week to be held in May 2002 and \$900 on various other events.

Stapells Fund

During the year, the balance in the fund of \$5,000 was used to fund a local community project undertaken at the Barrie-Simcoe branch of Canadian Mental Health Association.

Ministry of Correctional Services

The Ministry of Correctional Services has provided the Association with \$20,880 for suicide intervention training for eighty persons located at five Ministry units. During the year, training was completed at a cost of \$18,285 leaving a balance of \$2,595 which will be spent in fiscal 2003 on related activities.

Ministry of Health and Long-Term Care

The amount represents funds received for various special projects in partnership with the Ministry of Health and Long-Term Care. During the year, an amount of \$6,323 was received. Funds not utilized, for which projects have been completed, amounted to \$4,477, and this amount was refunded to the Ministry. The balance of \$9,116 is for projects to be completed in the future.

Ministry of Health and Long-Term Care - Capital Grants

The amount of \$27,105 represents capital funding for assets purchased through the Ministry of Health and Long-Term Care program. The amount

will be amortized into income at rates corresponding to the rates used to amortize the related capital assets. During the year, \$14,001 was amortized into income.

Ministry of Citizenship, Culture and Recreation

In fiscal 1999/2000, \$24,375 was received from the Ministry of Citizenship, Culture and Recreation to be used to fund "The Violence Against Women with A Disability Prevention Education Program". During the year, \$4,741 (2001-\$16,729) was taken into income to fund program expenses in the same amount. The balance of \$2,905 was refunded to the Ministry. In fiscal 2000/2001, the Ministry of Citizenship, Culture and Recreation provided \$169,000 to fund the 'Mental Health in the Workplace' initiative. Of this amount, \$109,859 was taken into income to fund program expenses in the same amount.

7. INVESTED IN CAPITAL ASSETS

A. Invested in capital assets represents the following:

	2002	2001
Capital assets	\$ 135,110	\$ 119,633
Less amounts financed by:		
Deferred capital contributions	27,105	41,106
	\$ 108,005	\$ 78,527

B. Change in net assets invested in capital assets is calculated as follows:

	2002	2001
Deficiency of revenue over expenses		
Loss on sale of capital assets	\$ 7,322	\$ 4,859
Amortization of deferred capital contributions	(14,001)	(13,679)
Amortization of capital assets	39,658	40,090
	\$ 32,979	\$ 31,270

Net investment in capital assets

Purchase of capital assets	\$ 62,457	\$ 32,613
Amounts funded by deferred capital contributions	-	(16,522)
	\$ 62,457	\$ 16,091

8. GLENN R. THOMPSON SCHOLARSHIP FUND

In June 2001 the Board of Directors established the Glenn R. Thompson Scholarship Fund through donations from friends and associates of Glenn R. Thompson. The principal portion of the fund will be invested indefinitely to earn investment income and it is the intention of the Association to ultimately transfer this fund to York University to administer. The income earned will be used to award scholarships to a student of the faculty of social work at York University.

9. NET ASSETS INTERNALLY RESTRICTED

	2002	2001
Operating Reserve	\$ 200,000	\$ 200,000
Knowledge Centre Development	200,000	200,000
Ontario Division Resource Development	47,851	47,851
Non-Chartered Territories Development	17,453	16,577
	\$ 465,304	\$ 464,428

These internally restricted amounts are not available for any purpose other than those specified, without approval of the Board of Directors.

Operating Reserve

At the discretion of the Board of Directors, these funds may be applied to fund any future operating deficits.

Knowledge Centre Development

(formerly known as Information Centre Development)

At the discretion of the Board of Directors, these funds may be applied to fund the continuing development of the Knowledge Centre.

Ontario Division Resource Development

The fund was established to facilitate developmental fundraising activities. Each year, 25% of any annual surplus of Core operations is allocated to augment the Fund up to a maximum amount of \$100,000. In 2002, no allocation was made to the fund (200 - \$Nil). All expenditures from this Fund require the prior approval of the Board of Directors. During the year, no funds were expended (2001- \$10,801).

Non-Chartered Territories Development

An amount equal to 50% of the net proceeds from the sale of break open tickets made at retail outlets located in non-chartered territories is being set aside to finance future delivery of services in those areas. In 2002, this amount totaled \$876 (2001- \$274).

10. FUNDRAISING

	2002			
	Revenue	Expenses	Revenue Sharing	Association's Share
Donations	\$ 256,604	\$ 146,186	\$ 39,842	\$ 70,576
Candy dispensing program	70,111	164	33,282	36,665
Nevada tickets	252,072	172,084	61,191	18,797
Special events	39,199	35,984	-	3,215
	\$ 617,986	\$ 354,418	\$ 134,315	\$ 129,253

	2001			
	Revenue	Expenses	Revenue Sharing	Association's Share
Donations	\$ 307,289	\$ 208,982	\$ 43,431	\$ 54,876
Candy dispensing program	66,018	2,006	31,617	32,395
Nevada tickets	297,749	193,647	71,323	32,779
Special events	36,104	51,274	6,407	(21,577)
	\$ 707,160	\$ 455,909	\$ 152,778	\$ 98,473

The Association has entered into certain agreements with its branches that result in the sharing of the revenue derived from fundraising activities.

11. OTHER MINISTRY FUNDS

Various special projects are undertaken on behalf of the Ministry of Health and Long-term Care. Funds relating to these special projects have been flowed through to the Association in the amount of \$168,073 (2001-\$261,205) that were offset by the same amount of expenses.

12. PUBLIC SECTOR SALARY DISCLOSURE ACT

The Association is an employer subject to the Public Sector Salary Disclosure Act 1996. In calendar year 2001, one employee met the above disclosure requirement. Dr. Barbara Everett, Chief Executive Officer, was paid a salary of \$105,409.

13. COMMITMENTS

The Association is leasing its premises and certain office equipment under the terms of lease agreements expiring in December 2009 and December 2002 respectively. Minimum annual rental payments for the next five years under these agreements are as follows:

Year	Amount
2003	\$ 175,690
2004	\$ 172,260
2005	\$ 172,260
2006	\$ 172,260
2007	\$ 172,260

14. COMPARATIVE FIGURES

Certain of the prior year's figures have been reclassified to conform with the current year's presentation.

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