



POLICY	CLIENT USE OF ALCOHOL AND/OR NON-PRESCRIBED OR ILLEGAL DRUGS
SECTION	ORGANIZATIONAL STANDARDS
ESTABLISHED LAST REVISED	August 2006 June 2011

POLICY

The use of alcohol and/or non-prescribed or illegal drugs by clients engaged in rehabilitation services on Brain Injury Services premises is prohibited.

As part of their rehabilitation program, clients will be provided education about the risks associated with the use of alcohol and/or illegal substances.

PROCEDURE

1. Employees who, in the course of their duties, come across alcohol or substances they consider to be non-prescribed or illegal drugs on a client's person or in his/her living environment will immediately provide feedback to the client regarding the dangers associated with their use.
2. Employees will ask the client to voluntarily dispose of the substance.
3. If client is agreeable to hand over the substance to police directly, staff will facilitate this process.
4. In the event that the client requests staff to relinquish the substance to police on their behalf, staff will photograph and document the substance in the presence of the client and if possible another staff member.
5. Staff will inform their supervisor or if after hours, the on-call supervisor prior to calling the local police department for pickup and disposal.
6. If the client refuses to dispose of alcohol or non-prescribed drugs, employees will withdraw services but ensure that the client is safe. If the employee perceives the

client to be at risk, then the employee will inform the client that they will remove the alcohol and/or non-prescribed drugs and call for appropriate support.

7. If the client refuses to voluntarily dispose of illegal drugs employees will inform the client that police will be notified. If the client continues to refuse to dispose of the drugs, employees will call the police. Employees will stay with the client until the police arrive.
8. Due to the risks associated with disposing illegal substances in garbage's/toilets staff will contact the police to ensure appropriate disposal is followed.
9. If a client returning to a residential program is noted to be under the influence, employees will monitor and ensure the safety of the client. If the client is excessively aggressive, employees will call 911 and notify on-call. The event will be documented in a Client Incident Accident Report (CIAR).
10. Given the rights associated with independent living in the community and the level of risk presented by alcohol or non-prescribed or illegal drug use, outreach employees may elect to neither require the client to dispose of the substances nor notify the police. Employees should ensure their own safety and remove themselves from the environment if they feel at risk.
11. The case facilitator and supervisor will meet with the client to discuss the incident as soon as appropriate. The incident will be documented on a CIAR and reported to the manager, clinical programs.